



## **What you should do during your shift:**

- \* Hand out show brochures to people who "show interest" in the exhibits**
- \* Hand out Guild membership forms to people who show interest in joining.**
- \* If anyone joins, the check should be made out to Minnesota Woodworkers Guild and given to Ed Neu or Jerry Beutel and check number recorded on the application. Credit Card payments may be accepted by Ed Neu.**
- \* If two people are on duty, one should stay at the booth, while the other mingles with the crowd distributing brochures and ballots. Encourage people to vote for their favorite piece. Votes determine the "People's Choice" award.**
- \* Answer questions about why we do this (we are proud of our work and some people want commissions).**
- \* If you are unable to answer questions, please refer the questions to any Committee or Board member.**
- \* Please be encouraged and encourage the other volunteers to hand out the information and walk around the show to answer questions.**